



2021 Important Administrative Dates

Date	Description	Administrative Handbook section reference
2021		
Wednesday 27 January	Start of Term 1 Start of school year for government schools (student-free day)	
Friday 19 February	Last day for: <ul style="list-style-type: none"> students to lodge applications for Statement of Marks for 2020 VCE external assessments students to lodge requests to inspect response materials for 2020 VCE external assessments 	Final results: Reporting to schools Final results: Reporting to students
Monday 22 February	Initial enrolment Schools are required to finalise VCE Unit 3–4 enrolments by this date. Initial enrolment data is critical for VCE Units 3–4 because it is used: <ul style="list-style-type: none"> to develop the 2021 VCE examination timetable for planning associated with the administration of the GAT and VCE external assessments to identify schools for the School-based Assessment Audit. Schools are recommended to finalise the following data by this date: <ul style="list-style-type: none"> VCE Units 1 and 2 VCAL Certificates and VCAL units VET Certificates and units of competency Registration of International Baccalaureate (IB) students (Year 11 and 12). Schools may modify enrolment data after this date.	Administrative information: Schools and providers
Tuesday 23 February	School-based Assessment Audit: Unit 3 audit questionnaire opens.	Scored assessment: School-based Assessment
Wednesday 24 February	Last day for schools to: <ul style="list-style-type: none"> lodge applications for alternative works/instruments for VCE Music Performance and Music Investigation lodge Investigation Topic proposal for Music Investigation Units 3–4 on VASS. After this date, VASS will not allow schools to enter proposals. 	Scored assessment: External Assessment Scored assessment: School-based Assessment
Friday 26 February	Last day for: <ul style="list-style-type: none"> schools to notify the VCAA of alterations to unit results and initial School-based Assessments for 2020. After this date, a late fee will be charged. 	Administrative information: Schools and providers

Date	Description	Administrative Handbook section reference
Thursday 4 March	Last day for schools to: <ul style="list-style-type: none"> • submit their 2021 Agreement to administer and conduct VCE external assessments • establish centre arrangements for the administration of the GAT and Extended Investigation Critical Thinking Test, including: <ul style="list-style-type: none"> – combining with another school – requesting individual students to sit at locations other than their home school • nominate supervisors for the 2021 GAT, Extended Investigation Critical Thinking Test and VCE written examinations. 	Administrative information: Schools and providers
Friday 5 March	Last day for schools to submit VCE Extended Investigation research questions.	Scored assessment: External assessment
Friday 12 March	Last day for: <ul style="list-style-type: none"> • principals to lodge requests for Confirmation of Grades for 2020 VCE external assessments • principals to lodge applications for VCE Examination Score Review for 2020 VCE external assessments. 	Final results: Reporting to students
Friday 19 March	Last day for schools to lodge applications for: <ul style="list-style-type: none"> • funding for additional supervision (GAT and the Extended Investigation Critical Thinking Test) • students to sit the GAT or the Extended Investigation Critical Thinking Test interstate or overseas. 	Scored assessment: External assessment
	School-based Assessment Audit: Unit 3 audit questionnaire closes.	Scored assessment: School-based Assessment
	VCAL quality assurances Sample Assessment Task Templates completed and forwarded to VCAL Liaison Teachers.	Qualifications: VCAL
Thursday 1 April	Last day for schools to submit Special Examination Arrangements applications for the 2021 external assessments	Special Provision
	All 2020 VCE external assessment response materials and raw assessment data held at the VCAA will be destroyed.	Final results: Reporting to students
	End of Term 1	
Monday 19 April	Start of Term 2	

Date	Description	Administrative Handbook section reference
Monday 3 May	<p>Last day for VCE Unit 3–4 sequences and VCE VET scored Unit 3 and 4 units of competency enrolments</p> <p>This data must contain all 2021 VCE, VCAL and VET enrolment data that is known and available to schools. After this date, VASS will not allow schools to:</p> <ul style="list-style-type: none"> • enter or withdraw enrolments for VCE Unit 3–4 sequences • enter enrolments for units of competency for VCE VET scored Unit 3–4 sequences • register IB students • enter returning Interrupted Studies students • enter student's First or Second Language status for Units 3–4 Modern Languages on VASS. <p>Universities must enter Higher Education studies (HES) enrolments.</p> <p>Enrolments at this date will be used by the Department of Education and Training to fund VET and Department approved community VCAL and satellite programs.</p>	Administrative information: Schools and providers
	Partnership details must be entered on VASS for VCE Unit 3 and VCE Unit 3–4 School-based Assessment.	Administrative information: Schools and providers
Friday 7 May	First-round invoices for 2021 fee-paying overseas students sent to schools.	Administrative information: Student enrolment
Week beginning Monday 10 May	<p>During this week, the following reports will be available on VASS:</p> <ul style="list-style-type: none"> • GAT centre arrangements and Student Assessment Timetables (GAT only) • GAT Special Examination Arrangements Advice Slips and Summary Report. 	Scored assessment: External assessment
Tuesday 11 May	School-based Assessment Audit: Outcomes of Unit 3 audit questionnaire delivered.	Scored assessment: School-based Assessment
Friday 28 May	School-based Assessment Audit: Unit 3 further evidence due at the VCAA.	Scored assessment: School-based Assessment
Wednesday 9 June	General Achievement Test (GAT) held.	Scored assessment: General Achievement Test
Friday 11 June	<p>Last day for Unit 3 School-assessed Task scores</p> <p>Scores for VCE Unit 3 School-assessed Tasks are due. After this date, VASS will not allow the entry of results.</p>	Scored assessment: School-based Assessment

	<p>Last day for schools to confirm centre arrangements for the administration of VCE written examinations including:</p> <ul style="list-style-type: none"> • combining with another school • requests for individual students to sit at locations other than their home school • Creative and Digital Media examination centres • CCAFL written examination centres • lodging requests to use computer-based CAS software. 	Scored assessment: External assessment
Wednesday 16 June	<p>Last day for Indicative Grades</p> <p>Indicative grades for Extended Investigation Critical Thinking Test are due.</p>	Scored assessment: External assessment

Date	Description	Administrative Handbook section reference
Friday 18 June	Last day for schools to flag students eligible for VCAL at mid-year by running VCAL Midyear Reporting function on VASS.	Final results: Reporting to students
Monday 21 June	Last day for schools to lodge requests for GAT exemptions with the VCAA.	Scored assessment: General Achievement Test
Friday 25 June	Payment of first-round invoices for 2021 fee-paying overseas students due to the VCAA.	Administrative information: Student enrolment
Friday 25 June	End of Term 2	
Monday 12 July	Start of Term 3	
Friday 16 July	<p>Last day for schools to lodge applications for:</p> <ul style="list-style-type: none"> • funding for the use of an external venue (VCE written examinations) • funding for additional supervision (VCE written examinations) • requests for students to sit VCE examinations interstate or overseas • an adjustment to a Student Assessment Timetable due to a timetable clash. 	Scored assessment: External assessment
Week beginning Monday 19 July	<p>During this week, the following information will be available on VASS:</p> <ul style="list-style-type: none"> • arrangements for the administration of the Extended Investigation Critical Thinking Test and Student Assessment Timetables (Critical Thinking Test only) • Extended Investigation Critical Thinking Test • Special Examination Arrangements Advice Slips and Summary Report. 	Scored assessment: External assessment

Monday 19 July	Last day for VCE Unit 4 or VCE VET scored Unit 3 and 4 units of competency withdrawal This data must contain all 2021 VCE, VCAL and VET enrolment data that is known and available to schools. After this date, VASS will not allow schools to withdraw students from VCE Unit 4 enrolments or units of competency for VCE VET scored Unit 3–4 sequences.	Administrative information: Schools and providers
Tuesday 20 July	School-based Assessment Audit: Outcomes of Unit 3 further evidence delivered/Unit 4 audit questionnaire opens.	Scored assessment: School-based Assessment
Friday 23 July	Last day for Higher Education studies (HES) withdrawals After this date VASS will not allow universities to withdraw HES units.	Qualifications: VCE
	Second-round invoices for 2021 fee-paying overseas students sent to schools.	Administrative information: Student enrolment
Wednesday 28 July	Extended Investigation Critical Thinking Test held.	Scored assessment: External assessment
Monday 2 August	Release of Performance and Languages Oral Examination and Extended Investigation Oral Presentation Examination Advice slips.	Scored assessment: External assessment

Date	Description	Administrative Handbook section reference
Friday 13 August	Last day for VET Assessment Plans. This data must contain all 2021 VCE, VCAL and VET enrolment data that is known and available to schools. After this date, VASS will not allow schools to modify assessment plans or registered training organisation (RTO) details for scored VCE VET programs.	Administrative information: Schools and providers
	Partnership details must be entered on VASS for VCE Unit 4 School-based Assessment.	Administrative information: Schools and providers
	School-based Assessment Audit: Unit 4 audit questionnaire closes.	Scored assessment: School-based Assessment
Week beginning Monday 6 September	During this week, the following reports will be available on VASS: <ul style="list-style-type: none"> VCE examination centres and Student Assessment Timetables VCE examination Special Examination Arrangements Advice Slips and Summary Report. 	Scored assessment: External assessment
Monday 6 September	Last day for VCE Unit 3 School-based Assessment results Scores for VCE Unit 3 School-based Assessments are due. After this date, VASS will not allow the entry of results.	Scored assessment: School-based Assessment

Friday 10 September	Last day for Externally-assessed Task scores Music Style and Composition Externally-assessed Task school scores and materials are due at the VCAA, for use in a quality assurance process. After this date, VASS will not allow schools to enter scores for the Music Style and Composition Externally-assessed Task.	Scored assessment: External assessment
	Extended Investigation Externally-assessed Task Written Reports due at the VCAA.	Scored assessment: External assessment
Monday 13 September	Last day for Indicative Grades Indicative grades for all VCE performance examinations are due. After this date, VASS will not allow schools to enter indicative grades for performance examinations.	Scored assessment: External assessment
Friday 17 September	Last day for Externally-assessed Task scores School scores for Extended Investigation written reports are due. These are used in a quality assurance process. After this date, VASS will not allow schools to enter scores.	Scored assessment: External assessment
	Payment of second-round invoices for 2021 fee-paying overseas students due to the VCAA.	Administrative information: Student enrolment
Friday 17 September	End of Term 3	
Monday 4 October	Start of Term 4	
Tuesday 5 October	School-based Assessment Audit: Outcomes of Unit 4 audit questionnaire delivered.	Scored Assessment: School-based Assessment:
Monday 4 October to Sunday 31 October	Performance examinations, Languages oral examinations and Extended Investigation oral presentations conducted.	Scored assessment: External assessment
Friday 8 October	Third-round invoices for 2021 fee-paying overseas students sent to schools.	Administrative information: Student enrolment

Date	Description	Administrative Handbook section reference
Friday 15 October	Last day for lodging applications for enrolment in 2022 in Chinese Language, Culture and Society, Chinese Second Language, Chinese Second Language Advanced, Indonesian Second Language, Japanese Second Language, Korean Second Language and Vietnamese Second Language. Last day for lodging applications for enrolment in 2022 in English as an Additional Language (EAL) (all applications must be returned to the home school and endorsed by the principal).	Administrative information: Student enrolment

Monday 18 October	Last day for Indicative Grades Indicative grades for all written VCE examinations and the Extended Investigation Externally-assessed Task (combining Written Report and Oral Presentation) are due. After this date, VASS will not allow schools to enter indicative grades.	Scored assessment: External assessment
Tuesday 19 October	Languages (CCAFL) written examinations held.	Scored assessment: External assessment
	Last day for lodging a request for exemption from the requirement to form a small-group partnership.	Administrative information: Schools and providers
Wednesday 20 October	Auslan examination held.	Scored assessment: External assessment
	Commencement of End of Year Satisfactory completion updates.	Qualifications: VCE Qualifications: VCAL
Friday 22 October	School-based Assessment Audit: Unit 4 further evidence due at the VCAA.	Scored assessment: School-based Assessment
Wednesday 27 October to Wednesday 17 November	VCE written examinations held.	Scored assessment: External assessment
Friday 29 October	Last day for lodging applications for enrolment in 2022 in English as an Additional Language (EAL) (only relevant for applications that need to be forwarded to the VCAA for assessment).	Administrative information: Student enrolment
Wednesday 3 November	Last day for VCE School-based Assessment results and School-assessed Task scores Scores for all remaining VCE School-based Assessments and School-assessed Tasks are due. After this date, VASS will not allow schools to enter any School-based Assessment.	Scored assessment: School-based Assessment
Friday 5 November	Earliest date School-assessed Tasks in the Arts and Technologies may be returned to students.	Administrative information: Schools and providers
	Payment of third-round invoices for 2021 fee-paying overseas students due to the VCAA.	Administrative information: Student enrolment

Date	Description	Administrative Handbook section reference
Monday 8 November	<p>Last day for VCE, VCAL and VET units of competency enrolment or withdrawal</p> <p>Last day to complete the entry of all VCE, VCAL and VET enrolments in 2021. After this date, VASS will not allow schools to enrol or withdraw students in:</p> <ul style="list-style-type: none"> • VCE Units 1 and 2 • VCAL Units • VET units of competency. <p>Last day for VCE, VCAL and VET units of competency results and VCE VET tasks scores</p> <p>After this date, VASS will not allow schools to enter:</p> <ul style="list-style-type: none"> • VCE unit results • VCAL unit results • VET units of competency results • VCE VET coursework task scores. <p>Last day to modify VCE VET Assessing groups selection on VASS</p>	Administrative information: Schools and providers
Wednesday 10 November	Last day to lodge requests for alternate format names.	Administrative information: Schools and providers
Friday 12 November	<p>Last day to amend student personal details and consents</p> <p>Last day to amend student addresses and emails. After this date, no changes to student consents, addresses, emails or other student personal details for 2020 can be accepted.</p>	Administrative information: Schools and providers
Friday 19 November	<p>Applications for Themed VCAL in 2022 close.</p> <p>Applications for 2021 VCAL Achievement Awards close.</p>	Qualifications: VCAL
Tuesday 30 November	School-based Assessment Audit: Outcomes of Unit 4 further evidence delivered.	Scored assessment: School-based Assessment
Monday 13 December	Results available to students. Final results available to schools. Summary results data from VCE external assessments available for teachers through the VCE External Assessment Results Service (see VASS).	Final results: Reporting to schools

Tuesday 14 December	Results package delivered to schools, including: <ul style="list-style-type: none"> • Statements of Results for students studying VCE Units 1 and 2 or VCAL • Certificates for students who have successfully completed their VCE or VCAL • VCE VET and VET/FE Statements of Results listing units of competency completed for students studying VCE Units 1 and 2 only and VCAL • Statements of Results for students enrolled in at least one VCE Unit 3–4 sequence will be sent to each student's home address. 	Final results: Reporting to students
Friday 17 December	End of Term 4 and 2021 school year	

Date	Description	Administrative Handbook section reference
2022		
Friday 28 January	Start of Term 1 Start of school year for government schools (student-free day)	
Friday 4 February	Last day for: <ul style="list-style-type: none"> • principals to lodge requests for Confirmation of Grades for 2021 VCE external assessments • students to lodge requests to inspect response materials for 2021 VCE external assessments • students to lodge applications for Statement of Marks for 2021 VCE external assessments. 	Final results: Reporting to schools Final results: Reporting to students
Friday 25 February	Last day for: <ul style="list-style-type: none"> • schools to notify the VCAA of alterations to unit results and initial School-based Assessments for 2021. After this date a late fee will be charged. • principals to lodge applications for VCE Examination Score Review for 2021 VCE external assessments. 	Administrative information: Schools and providers
Friday 8 April	End of Term 1	